




Custom Calling Features






Anonymous Call Rejection

Anonymous Call Rejection rejects calls from callers who block their Caller ID information, so the calls don't even ring through on your line.

To Activate Call Rejection:

- Pick up handset and listen for dial tone.
- Press    and then hang up.







To Deactivate Call Rejection:

- Pick up handset and listen for dial tone.
- Press    and then hang up.

Automatic Call Back

Automatic Call Back allows you to activate later placement of the last local number (375-XXXX) you called. No more need to sit and dial the same number over and over. Let your phone do the work for you. Your phone will tell you when the person you are calling is off the phone.




How to Use Automatic Call Back:

- When you hear a busy signal, press the hang up button and release quickly. Listen for a special dial tone.
- If you've already hung up, pick up the handset and listen for a normal dial tone.
- Press    (1166 for dial phones).
- If the line is still busy, hang up. Your phone will check the number for up to 30 minutes.
- A special callback ring alerts you if the line becomes free.
- Pick up the handset to automatically place the call.
- To turn off the feature, pick up the handset and press    (1186 for dial phones).

Automatic Recall

Automatic Recall allows you to easily return the call of the last incoming non-blocked call whether or not it was answered. No more need to drop everything when the phone rings. And don't worry as you come in the door and hear the phone ringing. Talk when it is convenient for you to talk.

How to Use Automatic Recall:

- Pick up the handset and listen for dial tone.
- Press    (1169 for dial phones).
- Listen for message and follow instructions.
- If the line is busy, hang up. Your phone will keep trying the line for 30 minutes.
- A special callback ring alerts you if the line becomes free.
- Pick up the handset to automatically place the call.




To Cancel Automatic Recall:

- Press    (1189 for dial phones).




Call Forward Busy

Call Forward Busy enables callers to be forwarded to a pre-programmed number, instead of them receiving a busy signal. The caller can then leave a message.

To Activate Call Forward Busy:

- Lift receiver and press   .
- Dial in complete phone number you wish calls to be forwarded to (call on other end must answer in order for the feature to be activated).

To Deactivate Call Forward Busy:

- Lift receiver and press   .




NOTE: The Call Forwarding customer is responsible for the payment of any applicable station-to-station tariff charges for each call between his/her Call Forwarding equipped telephone and the telephone to which the call is being forwarded. The charge applies to billable calls that are answered at the telephone to which the calls are being forwarded, person-to-person, and collect calls even though they may not be accepted at the answering telephone.

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Call Forward Don't Answer

Call Forward Don't Answer enables callers to be forwarded to a pre-programmed number if you do not answer your phone. The caller can then leave a message.

To Activate Call Forward Don't Answer:

- Lift receiver and press   .
- Dial in number of rings you wish calls to be picked up on (3-8).
- Dial in complete phone number you wish calls to be forwarded to (call on other end must answer in order for the feature to be activated).

To Deactivate Call Forward Don't Answer:




- Lift receiver and press   .

NOTE: The Call Forwarding customer is responsible for the payment of any applicable station-to-station tariff charges for each call between his/her Call Forwarding equipped telephone and the telephone to which the call is being forwarded. The charge applies to billable calls that are answered at the telephone to which the calls are being forwarded, person-to-person, and collect calls even though they may not be accepted at the answering telephone.

Call Forwarding



Now you can transfer an incoming call to another number. *Call Forwarding* is great for the business person who wants to catch after-hours business calls at home or for anyone who does not want to miss an important call. Adds security when you are on vacation and want your phone answered by a person rather than an answering machine.

To Forward Your Calls:

- Lift the receiver and listen for dial tone.
- Press    (72 for dial phones).
- Again, listen for the dial tone.
- Enter the number where you wish your calls forwarded.
- If someone answers at the number, Call Forwarding is established.

- If the call is not answered, hang up and repeat the process within two minutes. Call Forwarding will be activated and you will hear a confirmation tone.
- When your Call Forwarding is turned on, the phone will make one short ring each time a call is forwarded. This is a reminder that all your calls are being forwarded. You can still make outgoing calls from this phone and incoming calls will still be forwarded.

To Turn Off Your Call Forwarding:

- Lift the receiver and listen for dial tone.
- Press    (73 for dial phones).
- Call Forwarding is removed.

NOTE: The Call Forwarding customer is responsible for the payment of any applicable station-to-station tariff charges for each call between his/her Call Forwarding equipped telephone and the telephone to which the call is being forwarded. The charge applies to billable calls that are answered at the telephone to which the calls are being forwarded, person-to-person, and collect calls even though they may not be accepted at the answering telephone.

Call Waiting

Call Waiting informs you that another party is trying to contact you while you are engaged in a telephone conversation. You can answer the incoming call and talk privately without losing the original party. You can also alternate between parties.

How to Use Call Waiting:

- When you are notified of the incoming call by a call waiting alert tone, depress and release the hookswitch to put the original party on hold. You are then connected to the calling party.
- To alternate between parties, depress and release the hookswitch once for each transfer. NOTE: Each conversation between you and one of the other parties is private.
- If you wish to end the original conversation when you hear the call waiting alert tone, simply hang up. Your telephone then rings and you are connected to the calling party.

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Call Waiting with Caller ID

Call Waiting with Caller ID – allows you to view the incoming call while you are already on the line. This must be used in conjunction with both the Call Waiting and Caller ID features.

Caller ID Block

Caller ID Block – allows you to call someone and not have your telephone number show up on their Caller ID box. Allows for added privacy when calling businesses to make inquiries.

To use Caller ID Block:

- Lift up the receiver and listen for dial tone.
- Press    (1167 for dial phones).
- Listen for second dial tone and enter the number you are calling.

Caller ID Block should be done for every call when you do not want your telephone number information passed on to the person you are calling.

Caller Name & Number Identification

Caller Name & Number Delivery – lets you know who is calling you by displaying their name and number on a display box, or on your telephone if it has a display. Helps you to identify your incoming calls before answering them. Will not display calls that are coming from a non-published number or areas that do not provide outgoing identification.

To use Caller Name & Number ID:

- When you receive a call, wait until your telephone completes the first ring.
- The name & number of the person calling you will automatically appear on the display screen.

Caller Number Identification

Caller Number Delivery – lets you know who is calling you by displaying their number on a display box, or on your telephone if it has a display. Helps you to identify annoying or harassing calls and gives you peace of mind. Also helps you to identify those hang up calls on your answering machine. Will not display calls that are coming from a non-published number or areas that do not provide outgoing identification.




To use Caller Number ID:

- When you receive a call, wait until your telephone completes the first ring.
- The telephone number of the person calling you will automatically appear on the display screen.

Cancel Call Waiting




If you do not want to be interrupted during an important phone call by your Call Waiting tone, you can use Cancel Call Waiting.

How to use Cancel Call Waiting:

- Lift the receiver and press    (70 for dial phones).
- Dial the number you wish to call. Your Call Waiting will be cancelled for the length of that phone call.

To Cancel Your Call Waiting During a Phone Call:

You Must have Three-Way Calling.

- Simply press the hang up button and put your first call on hold.
- When you hear the dial tone press    (70 for dial phones).
- Press hang up button again and keep talking. Your Call Waiting is cancelled for the rest of that phone call.

Custom Calling Features

Message Desk/Voice Mail

Voice Mail – enables callers to leave a message for you when you are either on the phone, on the internet, or away from home. Your voice “mailbox” answers the call after receiving a busy signal or after a designated number of rings. You can personalize your mailbox with your own greeting. There will be a “busy signal” on your line when there are messages in your “mailbox” to be retrieved. The messages are stored in your “mailbox” until you listen to it. You can then delete or save the message. No special equipment is needed, other than a touch tone phone. With voice mail, you will need either the Call Forward Busy and/or Call Forward Don't Answer feature in order for voice mail to work.

Non-Published Number




Non-Published Number – restricts your number from being published in a telephone directory, appearing on Caller ID, or from being available through directory assistance.






If you wish to call someone that does not accept calls from blocked or non-published numbers, such as Anonymous Call Rejection, you can release your call on a per call basis. Just dial *82 before dialing the number, and this allows the call to go through. There is no charge for this feature.

Selective Call Acceptance

Selective Call Acceptance – is for those times you do not want to be disturbed by calls, and allows only the calls you want to get through, by programming these numbers into your phone. This feature allows only the important calls to get through. You can turn this feature off and on as needed. You will not lose #'s already stored if you turn the feature off.

To activate numbers for acceptance:











- Pick up the handset and listen for dial tone.
- Press   .
- Listen for an announcement telling you if the feature is currently on or off. It will also tell you how many numbers are currently on the list.

- Press  to turn the feature off or on.
- Press  to hear list of numbers already programmed.
- Press  and follow voice instructions to add a number to the list.
- Press  and follow voice instructions to remove a number from the list.
- Press  to have the voice instructions repeated.

Selective Call Forwarding

Selective Call Forwarding – allows you to forward only those really important local calls, from your children, parents or selected business associates, to a pre-programmed number. This feature can be turned off or on as needed. You will not lose #'s already stored if you turn the feature off.

To activate numbers for forwarding:

- Pick up the handset and listen for dial tone.
- Press   .
- Listen to the announcement telling you if the feature is off or on. To turn Selective Call Forwarding off or on, press .
- The first time you turn Selective Call Forwarding on, you will be asked to enter the number you would like the special calls forwarded to. From then on, you will only be reminded of this number. If this number is correct, press . If this number is not correct, press  and then follow the voice instructions.
- To hear the phone numbers on your list, press  and then follow the voice instructions.
- To add a number to your list, press  and follow the voice instructions.
- To delete a number from your list, press  and follow the voice instructions.
- To hear instructions again, press .

Custom Calling Features

Selective Call Rejection

Selective Call Rejection – allows you to reject calls from selected callers that you do not want to receive calls from by programming these #'s into your phone. You can turn this feature off or on as needed. You will not lose #'s already stored if you turn the feature off. You will not be notified of the calls that were rejected.

To activate numbers for rejection:

- Pick up the handset and listen for dial tone.
- Press .
- Listen for announcement telling you if the feature is currently on or off. It will also tell you how many numbers are currently on the list.
- Press to turn the feature off or on.
- Press to hear list of numbers already programmed.
- Press and follow voice instructions to add a number to the list.
- Press and follow voice instructions to remove a number from the list.
- Press to have the voice instructions repeated.

You can easily add the number of the last call you received by disconnecting from the call, pick up handset and press , press and then follow voice instructions.

Speed Dialing – 8#

Now you can call emergency, frequently dialed, or long distance numbers just by pressing one or two numbers.

To Enter or Change your Speed Calling List:

- Lift the receiver and listen for dial tone.
- Press (74 for dial phones).
- Listen for the second dial tone.
- Press one of the speed numbers. On Speed 8 press any number from 2 through 9.
- Then call the phone number you wish to enter under that speed call number. Be sure to enter 1 for long distance calls.

- Press the button.
- Listen for the confirmation tone which indicates that your number has been entered.
- Be sure to hang up between entries.
- Be sure to keep track of your speed dial numbers.

To Use Your Speed Calling Feature:

- Lift the receiver and listen for dial tone.
- Press the appropriate speed call number.
- Press the button on a touch tone phone.
- Your call will be dialed automatically.

Speed Dialing - 30#

Now you can call emergency, frequently dialed, or long distance numbers just by pressing one or two numbers.

To Enter or Change your Speed Calling List:

- Lift the receiver and listen for dial tone.
- Press (75 for dial phones).
- Listen for the second dial tone.
- Press one of the speed numbers. On Speed 30 press any number from 20 through 49.
- Then call the phone number you wish to enter under that speed call number. Be sure to enter 1 for long distance calls.
- Press the button.
- Listen for the confirmation tone which indicates that your number has been entered.
- Be sure to hang up between entries.
- Be sure to keep track of your speed dial numbers.

To Use Your Speed Calling Feature:

- Lift the receiver and listen for dial tone.
- Press the appropriate speed call number.
- Press the button on a touch tone phone.
- Your call will be dialed automatically.

Custom Calling Features

Teen Line

Teen Line – gives you two different telephone numbers that ring differently on the same telephone line. Not a second line but a second telephone number. Use one for children to give out to friends, reserve the other for adults. Or give out one number to business associates and easily identify after hours business calls at home. Lets you answer the phone the right way every time. No special instructions required.

Three-Way Calling

Three-Way Calling – allows you to link two different phone calls together. Have a business meeting with a customer and supplier on the same call or plan a family reunion quickly and easily. Save time by making two calls in the time it takes to make just one. When you hang up, the other parties are automatically disconnected.

How to Use Three-Way Calling:

- While you are on a phone call, ask the person you are talking with to hold for a moment.
- Firmly press the hang up button once and release immediately (this puts the person you were talking to on hold).
- Listen for three short tones and then dial tone.
- Dial the telephone number of the person you are adding.
- After the third person answers, you may talk with them before adding the first person back in to the call.
- To add the first person, press the hang up button once firmly and release. Your three-way call is now completed.

If the Number is Busy or No Answer:

- Press the hang up button and release immediately. You are now reconnected to your original party.
- Press the hang up button again to cut off the ringing or busy signal.
- When you hang up, the connections between the two calls will be broken.



Warm Line

Warm Line – is a new home safety feature. When you have the telephone company program Warm Line, your phone will automatically dial the programmed telephone number when the phone is taken off the hook for 30 seconds. Warm Line is perfect for senior citizens and small children who want a little extra security or may have difficulty dialing numbers.

To Use Warm Line:

- When you order Warm Line, give the Telephone Company Customer Service Representative the number you want to have dialed. This number can only be changed by the telephone company. It is not customer programmable. Be sure that the number is one that is answered most of the time in case of an emergency.
- When you need to use Warm Line simply take the telephone off the hook. After 30 seconds the preprogrammed number will be dialed automatically.
- When the phone is answered begin speaking.
- Remember to notify the person whose number is being programmed by the telephone company that they are your Warm Line Number.